

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE
COALINGA-HURON LIBRARY DISTRICT
Tuesday, August 9, 2016 5:30 p.m.
Coalinga Library Program Room**

TRUSTEES PRESENT: Mr. Whitwill, President; Mr. Crawford, Vice-President; Mr. Chavez, Clerk; Mr. Albrecht, Trustee

TRUSTEES ABSENT: Ms. Zavala, Trustee

ADMINISTRATION PRESENT: Ms. Mary Leal, Director of Library Services; Ms. Jacqueline Collings, Administrative Assistant

CALL TO ORDER: The meeting was called to order by President Mr. Whitwill at 5:30 p.m.

FLAG SOLUTE: Mr. Whitwill led the flag salute.

APPROVAL OF THE AGENDA

Mr. Whitwill: Need a motion to approve the agenda?

Mr. Albrecht: With the amendment that we change the proper date.

Mr. Whitwill: On the consent agenda it should be the 28th

Mr. Crawford: The board minutes should be July 26, 2016

Mr. Albrecht: So moved, seconded by Mr. Crawford. Motion carried unanimously.

CONSENT AGENDA

These matters are routine in nature and are usually approved by a single vote. Prior to action by the board, the public will be given the opportunity to comment on any Consent Item or Action Item.

- C-1 Approval of July 2016 checks 014750 thru 014792 in the amount of \$66,737.92 of which payroll was \$43,937.92.
- C-2 Approval of minutes for Board Meeting held on July 26, 2016
- C-3 Approval of Withdrawn List

Mr. Whitwill: Need a motion to approve?

Mr. Crawford: So moved, seconded by Mr. Albrecht. Motion carried unanimously.

ACTION ITEMS

- A-1 Approval of Volunteer List

Ms. Leal: Via email gentlemen you received the list of the new volunteers that have signed up and need to be approved. There are a dozen or so on there most of them are students, there are a few adults. Again these are some people that would like to volunteer.

Mr. Crawford: So moved, seconded by Mr. Albrecht. Motion carried unanimously.

DIRECTOR'S UPDATE

Ms. Leal: We had a final Summer Reading Program victory party on Saturday. We had an obstacles course running through the library. Mr. Crawford was here helping and I appreciate that. The kids hula hooped crawled under tables, and through boxes. They hopped thru tire shaped hoops; they threw balls at water bottles that had pictures of staff members on them. They did a cart race here through the library Program Room and Tom Dominquez was also here to help us too sorry I apologize for not mentioning you.

Mr. Albrecht: Whose pictures got hit the most?

Ms. Leal: Probably mine, I think the kids had a great time they kept wanting to go through it 3 or 4, 5, 6 times finally the parents said, "I think you've had enough. We had shaved ice afterwards. I think it was a huge success; we have another Summer Reading Program under our belts.

This Thursday I will be meeting the architects Bob Siegrist and Art Dyson at the Huron Library at 1:30 p.m. so that we can start doing some preliminary plans to add the addition over there. We are going to see what we can do; Bob mentioned he already has some ideas. I am going to get the as built plans to show exactly how things were done. It will show the other site plans, where the utilities are. My hope is to put it between the library and the school, but if the utilities and things are there it will be better to put it on the other side. We have a few options and a few ideas to kick around. Of course anyone who will like to join me is welcome to do so.

Mr. Whitwill: I will try to be out there, if it is not at 1:30 let me know what time it is.

Ms. Leal: I will email you guys or give you a call. Other than that things are going fine.

BOARD MEMBERS REPORT

Mr. Crawford: I don't have anything. I felt that at that victory party that was really good that the kids got into it and then like the third time some of them that were really shy got into it.

Ms. Leal: Yes they started to come out of their shell.

Mr. Crawford: The only thing I was thinking was we should have incorporated something like find a book or something.

Ms. Leal: The theme was “Read for the Win”, but we probably should of done like a scavenger hunt or something like that.

Mr. Crawford: That they can get familiarized with the library.

Ms. Leal: Okay.

Mr. Albrecht: Has nothing.

Mr. Whitwill: I don’t have anything either.

PUBLIC COMMENTS

This portion of the agenda may be utilized by any person to address the Library Board on any matter within the Board may be jurisdiction of the Library District. However, depending on the subject matter, the Board may be unable to respond at this time or until the specific item is placed on the agenda at a future meeting, as provided by the Brown Act. Speakers should limit their comments t not more than three (3) minutes.

Mr. Whitwill: Any public comments?

No comments.

ADJOURNMENT

Mr. Whitwill: I need a motion to adjourn.

Mr. Albrecht: So moved, seconded by Mr. Crawford. Motion carried unanimously. Meeting was adjourned at 5:39 p.m.

DATE OF THE NEXT REGULAR MEETING: The next regular board meeting is Tuesday, September 13, 2016 at 5:30 p.m. at the Coalinga Library Program Room.