

BOARD OF TRUSTEES

Francisco Chavez President
Lisa Culbertson Clerk
Tom Crawford, Trustee
Roger Campbell, Trustee
Maria Zavala, Trustee

DIRECTOR OF LIBRARY SERVICES

Mary Leal, MLIS
ADMINISTRATIVE ASSISTANT
Jacqueline Collings

**REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE COALINGA-HURON LIBRARY DISTRICT**

Tuesday, December 14, 2021 5:30 p.m.

**Coalinga Branch Library
305 N. Fourth Street
Coalinga, CA 93210**

AGENDA

MEETING PROCEDURES

Please adhere to rules of order for proper conduct during meeting (please maintain silence when meeting is in session). The President of the Library Board may enforce a maximum time limit of three (3) minutes for each person to address the Board. Please address all remarks to the entire Board and not to individual Board Members. Your cooperation will help to ensure that the Board meeting will move forward in a timely and orderly fashion.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the Board in advance of a meeting, may be viewed at 305 4th Street, Coalinga, CA 93210 or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact the district.

In compliance with the Americans With Disabilities Act (“ADA”) for special accommodations to access, attend or participate in the District Board meetings, please contact the district at (559) 935-1676 at least two business days before the scheduled meeting.

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

CONSENT AGENDA

These matters are routine in nature and are usually approved by a single vote. Prior to action by the Board, the public will be given the opportunity to comment on any Consent Item or Action Item.

C-1 Approval November 2021 checks 17196 thru 17241 in the amount of \$110,651.67 of which payroll was \$46,215.59. Employee portion of payroll is \$6,061.69.

C-2 Approval of minutes for Board Meeting held on November 16, 2021.

PUBLIC COMMENTS – OPEN AND CLOSED SESSION

This portion of the agenda may be utilized by any person to address the Library Board on any matter within the jurisdiction of the Library District. However, depending on the subject matter, the Board may be unable to respond at this time or until the specific item is placed on the agenda at a future meeting, as provided by the Brown Act. Speakers should limit their comments to not more than three (3) minutes.

CLOSED SESSION

CS-1 Personnel Matter - Administrative Assistant: Government Code 54957

ACTION ITEMS

- A-1 Election of Board President
This being the organizational meeting, the Director of Library Services will ask for nominations for Board President.
- A-2 Election of Vice President
Following the election of Board President, the meeting will be turned over to the newly elected Board President and he/she will ask for nominations for Board Vice President.
- A-3 Election of Board Clerk
The President will ask for nominations for Board Clerk.
- A-4 Approval of the Memorandum of Understanding,
Employee Organization: Local 39, Stationary Engineers.
- A-5 Approval of Administrative Assistant Salary Adjustment

DIRECTOR'S UPDATE**BOARD MEMBER REPORT****ADJOURNMENT**

**Next Regular Board Meeting – January 18, 2022
Coalinga Library**

I, Mary S. Leal, Director of Library Services for the COALINGA-HURON LIBRARY DISTRICT Certify that the District Clerk's office posted the forgoing agenda no later than (72) or (24) hours prior to the meeting date at the <u>Coalinga Library building</u> , 305 4 th Street, Coalinga, CA 93210, & the <u>Huron Branch Library building</u> , 36050 "O" Street, Huron CA 93234.
