

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE
COALINGA-HURON LIBRARY DISTRICT
Tuesday September 7, 2021 5:30 p.m.
Coalinga Library Program Room**

TRUSTEES PRESENT: Mr. Chavez, President; Mrs. Culbertson, Clerk; Mr. Campbell, Trustee; Mr. Crawford, Trustee

TRUSTEES ABSENT: Mrs. Zavala, Trustee

ADMINISTRATION PRESENT: Ms. Mary Leal, Director of Library Services; Ms. Jacqueline Collings, Administrative Assistant

I. OPEN SESSION/CALL TO ORDER

Call to Order: President Mr. Chavez called the meeting to order at 5:30 P.M.

Roll Call: Board members present: Francisco Chavez, Lisa Culbertson, Roger Campbell, and Tom Crawford

Pledge of Allegiance: Pledge of Allegiance lead by Mr. Chavez.

Approval of Agenda: Mr. Campbell moved to approve the agenda, seconded by Mr. Crawford. Motion carried unanimously.

II. CONSENT AGENDA

- C-1 Approval August 2021 checks 17121 thru 17152 in the amount of \$117,058.05 of which payroll was \$46,175.46. Employee portion of payroll is \$6,975.21.
- C-2 Approval of minutes for Board Meeting held on August 7, 2021.

Mr. Chavez asked for a motion to approve. Mr. Campbell moved to approve the consent agenda, seconded by Mr. Crawford. Motion carried unanimously.

III. PUBLIC COMMENTS

Ms. Magdaleno: Good Afternoon I am Marina Magdaleno I am the labor rep. for Local 39. This is Terry and she will be taking over the position that I currently have. I retired over a year ago and I came back. I have been here since the middle of June. I want to address the Board. I am not going to talk about bargaining I am just going to talk in generality to not violate anything. The employees in the district have been without a contract for almost a year. I am here to urge the Board to look at everything and bring closure to this because I really feel it is unfair to the employees to continue working on wages that were negotiated 3 years ago. They come to work every day they show up every day and they are here to provide a good service to the community.

We should not be going through this every time we come to negotiations. You are paying legal fees and we are paying legal fee. It takes time and money and at the end the employees are the ones that lose. I am hoping that you look at everything and that your attorney gives you everything that we have presented to them and were we are at, but it is pennies when you look at everything it comes down to pennies. I provided Mary with some information and hopefully she will provide you with that information. Hopefully we can have closure very soon and not have to drag this on.

Mrs. Crawford: Invited the Board to our Library Fall Festival.

IV. ACTION ITMES

- A-1 Approval of 2019-2020 Audit Presented by Hudson, Henderson & Company Inc.

Mr. Henderson: I oversaw the audit for 2019-20 year for the district. I am going to go over some high lights. We are ready to issue our audit report as of August 30, 2021

No New GASB pronouncement due to Covid-19.

All information that was provided to us by Marc Scott, Ms. Leal, and Ms. Collings was quick and efficient which we thank them for.

There was a delay on completing the audit because of the change in auditors.

I am required to note any adjustments in the course of our audit. As part of the audit the main adjustments are inclement types of figures. We help the justification accrual; we did do a prior year AP reversal. As part of our procedures we also put the beginning balances to audit those. Due to circumstances with your prior auditor we were unable to preform procedures to rely on his work, with that we did look at prior figures. We noted depreciation was over calculated over the years. When we ran our own calculations with the reports that we were able to obtain there was a \$234,000 adjustment. We made that adjustment to the government wide stimulus.

With your financials there are no real changes in the format.

We also noted retainage payable for the Huron Remodel. We moved that retainage payment to the year 2020.

Overall, it is a clean audit.

Mr. Chavez asked for a motion to approve. Mrs. Culbertson moved to approve A-1, seconded by Mr. Crawford. Motion carried unanimously.

- A-2 Approval of Volunteer List.

Ms. Leal: There are three people that would like to volunteer. I put this on the Consent Agenda, but since it's been a while I went ahead and put it on here for just this time.

Mr. Chavez asked for a motion to approve. Mr. Crawford moved to approve A-2, seconded by Mrs. Culbertson. Motion carried unanimously.

V. CLOSED SESSION

- CS-1 Conference with Labor Negotiator – (Government Code #54957.6)
Employee Organization: Local 39, Stationary Engineers

Went in to closed session at 5:48 PM

Returned from closed session at 6:01 PM

Nothing to report.

VI. DIRECTOR'S UPDATE

Last week we had our first Library Fall Festival we had about a little over 200 people.

VII. BOARD MEMBER REPORT

Mr. Crawford: Nothing to report

Mrs. Culbertson: Thank you the flier.

Mr. Campbell: Thank you for the flier.

Mr. Chavez: Nothing to report.

VIII. ADJOURMENT

Mr. Chavez asked for a motion to adjourn. Mr. Campbell moved, seconded by Mr. Crawford. Motion carried unanimously. Meeting was adjourned at 6:03 P.M.

DATE OF THE NEXT REGULAR MEETING: The next regular Board Meeting is Tuesday, October 12, 2021 at 5:30 P.M. at the Coalinga Library-Program Room.