

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF TRUSTEES OF THE
COALINGA-HURON LIBRARY DISTRICT
Tuesday September 13, 2022, 5:30 p.m.
Coalinga Library – Program Room**

TRUSTEES PRESENT: Mr. Chavez, President; Mr. Crawford, Vice-President; Mrs. Culbertson, Clerk; Mrs. Zavala, Trustee; Mr. Campbell, Trustee

ADMINISTRATION PRESENT: Ms. Mary Leal, Director of Library Services; Ms. Jacqueline Collings, Administrative Assistant

I. OPEN SESSION/CALL TO ORDER

Call to Order: President Mr. Chavez called the meeting to order at 5:30 P.M.

Roll Call: Board members present: Francisco Chavez, Tom Crawford, Lisa Culbertson, Roger Campbell, and Maria Zavala

Pledge of Allegiance: Pledge of Allegiance lead by Mr. Chavez.

Approval of Agenda: Mrs. Culbertson let Ms. Leal know that the Closed Session item Government Code is wrong, it should be Government Code 5497. Mr. Campbell moved to approve the agenda, seconded by Mr. Crawford. Motion carried unanimously.

II. CONSENT AGENDA

- C-1 Approval of July/August 2022 checks 17488 thru 17535 in the amount of \$146,573.40 of which payroll was \$101,606.19. Employee portion of payroll is \$14,867.46.
- C-2 Approval of minutes for Board Meeting held on July 27, 2022.

Mr. Campbell would like to remove the last part of C-1 it is not necessary to be put there, everyone else agrees.

Mr. Chavez asked for a motion to approve. Mrs. Culbertson moved to approve the consent agenda, seconded by Mrs. Zavala. Motion carried unanimously.

III. PUBLIC COMMENTS

Mr. Crawford: Just wanted to let the rest of the board know if nothing is done about the issue at hand Hilda Crawford and I will handle it themselves.

IV. CLOSED SESSION ITEMS

- CS-1 Public Employee: Discipline/Dismissal/Resignation/Complaints/Pursuant to Government Code 5497

Returned from closed session at 6:12 PM with nothing to Report

V. ACTION ITEMS

- A-1 Approval of Volunteer List.

Ms. Leal: Volunteer list all are students trying to get their community hours.

Mr. Chavez asked for a motion to approve. Mr. Campbell moved to approve A-1, seconded by Mrs. Zavala. Motion carried unanimously.

VI. DIRECTOR'S REPORT

- Ms. Collings and I attended the California Special Districts Association Conference in Palm Desert, we learned so much. This conference centers more on leadership and not library based. Thank you for letting Ms. Collings and I go.
- Library Fall Festival will start September 14th
- Ms. Leal will be on vacation next week.
- Measure B money has gone up. Last year it was \$641,000 it is up \$71,000 from the previous year it was at 13.40% which is pretty good. I had the staff email me on what we should do and this year. It will be the year of fixing things in both libraries.

VII. BOARD MEMBER REPORTS

Mr. Campbell: Nothing to report.

Mrs. Culbertson: Nothing to report.

Mrs. Zavala: Nothing to report.

Mr. Crawford: Nothing to report.

Mr. Chavez: Keep cool.

VIII. ADJOURNMENT

Mr. Chavez asked for a motion to adjourn. Mr. Campbell moved, seconded by Mr. Crawford. Motion carried unanimously. Meeting was adjourned at 6:16 P.M.

DATE OF THE NEXT REGULAR MEETING: The next regular Board Meeting is Tuesday, October 11, 2022 at 5:30 P.M. at the Coalinga Library-Program Room.